



## Physical Exam & Office Visit Policy

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Dear Patient,

Our goal is to provide you with the best medical care possible. Annual physical exams give us a chance to address your overall physical and emotional health. The **preventative** care we provide during a physical also includes an *assessment of dietary and exercise habits, review of vaccinations, discussion of screening tests, lifestyle behaviors, etc.* We often look in on chronic stable problems such as high blood pressure, arthritis, and/or other ongoing medical conditions, though we don't always charge for that, depending on the degree of difficulty of amount of time spent.

Regular office visits differ from the **preventative** and wellness care provided at a physical because they address *other new ongoing or poorly controlled medical problems.* These types of problems need to be addressed in an appointment separate from a **preventative** or physical exam. If, however, we adequately cover required preventative and wellness care during the physical, sometimes we will have time to address other issues. You OR your doctors may identify an issue that may need to be addressed during a physical, **separate from preventative care.**

We would like to attempt to correct a misperception that is occurring at time regarding "double charges". Our goal is to address as much as we can in a quality manner during visits. Please note that the insurance companies do allow providers to address additional complaints beyond a physical examination, if there is time. If additional problems are found or addressed, an additional office evaluation code will be generated in addition to a preventative physical examination code. We are required to submit billing in this fashion, if we address care beyond preventative care at the physical examination. *This essentially generates an extra charge to the insurance company for issues addressed beyond preventative care, which in turn may require you to pay an additional copay, coinsurance or deductible charge.*

The coding rules set by the health care industry, specifically state, *"If an abnormality is encountered or a pre-existing problem is addressed in the process of performing this preventative medicine evaluation service, then the appropriate visit code should also be reported."* We can actually fail an audit if we violate these rules.

You have entrusted us with your medical care. Please also trust that we practice the highest integrity with our billing practices. Our goal is to provide excellent care and take appropriate time doing it. Please speak with your provider if you have any questions regarding the charges from your preventative care/physical today.

Sincerely,

Your physicians at Bowling Green Internal Medicine & Pediatric Associates

***I have read the Physical Exam and Office Visit Policy and understand that I may be billed an additional charge from my insurance company. This charge may be a copay, coinsurance or deductible amount and I will be responsible for payment of this additional charge.***

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***Patient Name***

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***Date of Birth***

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***Patient or Guardian Signature***

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***Today's Date***

# The CRAFFT Screening Questions - Appendix A

Please answer all questions honestly; your answers will be kept confidential.

## Part A

During the PAST 12 MONTHS, did you:

No

Yes

1. Drink any alcohol (more than a few sips)?



2. Smoke any marijuana or hashish?



3. Use anything else to get high?



“Anything else” includes illegal drugs, over the counter and prescription drugs, and things that you sniff or “huff”.

If you answered NO to ALL (A1, A2, A3) answer **only B1** below, then STOP.

If you answered YES to ANY (A1, to A3) answer **B1 to B6** below.

## Part B

No

Yes

1. Have you ever ridden in a **CAR** driven by someone (including yourself) who was “high” or had been using alcohol or drugs?



2. Do you ever use alcohol or drugs to **RELAX**, feel better about yourself, or fit in?



3. Do you ever use alcohol or drugs while you are by yourself, or **ALONE**?



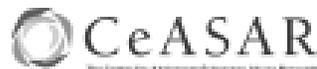
4. Do you ever **FORGET** things you did while using alcohol or drugs?



5. Do your **FAMILY** or **FRIENDS** ever tell you that you should cut down on your drinking or drug use?



6. Have you ever gotten into **TROUBLE** while you were using alcohol or drugs?

### CONFIDENTIALITY NOTICE:

The information on this page may be protected by special federal confidentiality rules (42 CFR Part 2), which prohibit disclosure of this information unless authorized by specific written consent. A general authorization for release of medical information is NOT sufficient.

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# Center for Epidemiological Studies Depression Scale for Children (CES-DC)

Number \_\_\_\_\_

Score \_\_\_\_\_

## INSTRUCTIONS

Below is a list of the ways you might have felt or acted. Please check how *much* you have felt this way during the *past week*.

DURING THE PAST WEEK	Not At All	A Little	Some	A Lot
1. I was bothered by things that usually don't bother me.	_____	_____	_____	_____
2. I did not feel like eating, I wasn't very hungry.	_____	_____	_____	_____
3. I wasn't able to feel happy, even when my family or friends tried to help me feel better.	_____	_____	_____	_____
4. I felt like I was just as good as other kids.	_____	_____	_____	_____
5. I felt like I couldn't pay attention to what I was doing.	_____	_____	_____	_____

DURING THE PAST WEEK	Not At All	A Little	Some	A Lot
6. I felt down and unhappy.	_____	_____	_____	_____
7. I felt like I was too tired to do things.	_____	_____	_____	_____
8. I felt like something good was going to happen.	_____	_____	_____	_____
9. I felt like things I did before didn't work out right.	_____	_____	_____	_____
10. I felt scared.	_____	_____	_____	_____

DURING THE PAST WEEK	Not At All	A Little	Some	A Lot
11. I didn't sleep as well as I usually sleep.	_____	_____	_____	_____
12. I was happy.	_____	_____	_____	_____
13. I was more quiet than usual.	_____	_____	_____	_____
14. I felt lonely, like I didn't have any friends.	_____	_____	_____	_____
15. I felt like kids I know were not friendly or that they didn't want to be with me.	_____	_____	_____	_____

DURING THE PAST WEEK	Not At All	A Little	Some	A Lot
16. I had a good time.	_____	_____	_____	_____
17. I felt like crying.	_____	_____	_____	_____
18. I felt sad.	_____	_____	_____	_____
19. I felt people didn't like me.	_____	_____	_____	_____
20. It was hard to get started doing things.	_____	_____	_____	_____

American Academy of Pediatrics



# BRIGHT FUTURES PREVISIT QUESTIONNAIRE

## 15 THROUGH 17 YEAR VISITS FOR PATIENTS

To give you the best possible health care, we would like to know how things are going. Our discussions with you are private. We hope you will feel free to talk openly with us about yourself and your health. Information is not shared with other people without your permission unless we are concerned that someone is in danger. **Depression screening and Tobacco, Alcohol, or Drug Use assessment are also part of this visit.** Thank you for your time.

### WHAT WOULD YOU LIKE TO TALK ABOUT TODAY?

Do you have any concerns, questions, or problems that you would like to discuss today?  No  Yes, describe:

\_\_\_\_\_

### TELL US ABOUT YOURSELF.

What are you most proud of about yourself?

\_\_\_\_\_

Do you have any special health care needs?  No  Yes, describe:

\_\_\_\_\_

Have there been major changes lately in your family's life?  No  Yes, describe:

\_\_\_\_\_

Have any of your relatives developed new medical problems since your last visit?  No  Yes  Unsure If yes or unsure, please describe:

\_\_\_\_\_

Do you live with anyone who smokes or spend time in places where people smoke or use e-cigarettes?  No  Yes  Unsure

### GROWING AND DEVELOPING

Check off all the items that you feel are true for you.

- |   |  |
|---|--|
| <input type="checkbox"/> I do things that help me have a healthy lifestyle, such as eating healthy foods, being physically active, and keeping myself safe. | <input type="checkbox"/> I help others.  |
| <input type="checkbox"/> I have at least one adult in my life who I know I can go to if I need help.  | <input type="checkbox"/> I am able to bounce back when life doesn't go my way.               |
| <input type="checkbox"/> I have a friend or a group of friends that I feel comfortable to be around.  | <input type="checkbox"/> I feel hopeful and confident.                                       |
|   | <input type="checkbox"/> I am becoming more independent and I make more of my own decisions. |

Please print.

## 15 THROUGH 17 YEAR VISITS FOR PATIENTS

### RISK ASSESSMENT

<b>Anemia</b>	Does your diet include iron-rich foods, such as meat, iron-fortified cereals, or beans?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Unsure
	Do you eat a vegetarian diet (do not eat red meat, chicken, fish, or seafood)?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	If you are a vegetarian (do not eat red meat, chicken, fish, or seafood), do you take an iron supplement?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Unsure
	Have you ever been diagnosed as having iron deficiency anemia?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Does your family ever struggle to put food on the table?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	<b>For females:</b> Do you have excessive menstrual bleeding or other blood loss?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	<b>For females:</b> Does your period last more than 5 days?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
<b>Dyslipidemia</b>	Do you have parents, grandparents, or aunts or uncles who have had a stroke or heart problem before age 55 (males) or 65 (females)?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Do you have a parent with an elevated blood cholesterol level (240 mg/dL or higher) or who is taking cholesterol medication?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Do you smoke cigarettes or use e-cigarettes?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
<b>Oral health</b>	Does your primary water source contain fluoride?	<input type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Unsure
<b>Sexually transmitted infections/ HIV</b>	Have you ever had sex, including intercourse or oral sex? <b>IF NO, SKIP TO THE NEXT SECTION (HIV).</b>	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Are you having unprotected sex?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Are you having sex with multiple partners or anonymous partners?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Are you or any of your past or current sexual partners bisexual?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Have you ever been treated for a sexually transmitted infection?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Have any of your past or current sex partners been infected with HIV or used injection drugs?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Do you trade sex for money or drugs or have sex partners who do? <b>For males:</b> Have you ever had sex with other males?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
<b>HIV</b>	Do you now use or have you ever used injection drugs?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
<b>Tuberculosis</b>	Are you infected with HIV?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Were you or was any household member born in, or has he or she traveled to, a country where tuberculosis is common (this includes countries in Africa, Asia, Latin America, and Eastern Europe)?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Have you had close contact with a person who has tuberculosis disease or who has had a positive tuberculosis test result?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
<b>Vision</b>	Do you have concerns about your vision?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Have you ever failed a school vision screening test?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Do you have trouble with near or far vision?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure
	Do you tend to squint?	<input type="radio"/> No	<input type="radio"/> Yes	<input type="radio"/> Unsure

### ANTICIPATORY GUIDANCE

How are things going for you and your family?

#### HOW YOU ARE DOING

<b>Interpersonal Violence (Fighting and Bullying)</b>			
Do you feel safe at home?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you feel safe at school and getting to and from school?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Have you been bullied in person, on the Internet, or through social media?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Do you have ways that help you deal with feeling angry?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Have you been in a fight in the past 12 months?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes

Please print.

## 15 THROUGH 17 YEAR VISITS FOR PATIENTS

### HOW YOU ARE DOING (CONTINUED)

<b>Interpersonal Violence (Fighting and Bullying) (continued)</b>			
Have you ever carried a weapon to school?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Do you belong to a gang or know anyone in a gang?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Have you ever been touched in a sexual way that made you feel uncomfortable?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Have you ever been forced or pressured to do something sexual you didn't want to do?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Have you ever been in a relationship with someone who threatened or hurt you?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
<b>Food Security and Living Situation</b>			
In the past 12 months, have you had trouble having enough food to eat or have concerns that you might not have enough?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
<b>Alcohol and Drugs</b>			
Is there anyone in your life whose tobacco, alcohol, or drug use concerns you?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
<b>Connectedness With Family and Peers</b>			
Do you get along with your family?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Does your family do things together?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you follow your family rules and limits?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you get along with your friends and others at school?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
<b>Connectedness With Community</b>			
Do you have interests outside of school?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you do things you are good at or that you are proud of?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
<b>School Performance</b>			
Have you missed more than 2 days of school in any month?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Are you doing well in school?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Are you having any problems in school?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Do you have plans for what you will do after high school?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
<b>Coping With Stress and Decision-making</b>			
Do you have ways to deal with stress?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you worry or feel stressed out much of the time?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes

### YOUR DAILY LIFE

<b>Healthy Teeth</b>			
Do you brush your teeth twice a day?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you floss once a day?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you see the dentist twice a year?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you chew gum or tobacco?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
If you play contact sports, do you wear a mouth guard?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
<b>Body Image</b>			
Do you have any concerns about your weight?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Are you currently doing anything to try to gain or lose weight?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Have you ever been teased because of your weight?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
<b>Healthy Eating</b>			
Do you have access to healthy food options?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you eat fruits and vegetables every day?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you have milk, yogurt, cheese, or other foods that contain calcium every day?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you drink juice, soda, sports drinks, or energy drinks?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes

Please print.

## 15 THROUGH 17 YEAR VISITS FOR PATIENTS

### YOUR DAILY LIFE (CONTINUED)

Healthy Eating (continued)			
Do you ever skip meals?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Do you eat meals together with your family?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Physical Activity and Sleep			
Are you physically active at least 1 hour every day? This includes running, playing sports, or doing physically active things with friends.	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
How much time every day do you spend watching TV, playing video games, or using computers, tablets, or smartphones (not counting schoolwork)?	_____ hours		
Do you get 8 or more hours of sleep each night?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you have trouble sleeping at night or waking up in the morning?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes

### YOUR EMOTIONAL WELL-BEING

Mood and Mental Health			
Do you harm yourself, such as by cutting, hitting, or pinching yourself?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Sexuality			
Have you talked with your parents about dating and sex?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you have any questions about your gender identity?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes

### HEALTHY BEHAVIOR CHOICES

Romantic Relationships and Sexual Activity				
If you have been in romantic relationships, have you always felt safe and respected?	<input type="radio"/> NA	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Have you ever had sex, including oral, vaginal, or anal sex? <i>If no, skip to the next section.</i>	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Are you currently having sex, including oral sex, with anyone?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Have you had multiple partners in the past year?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Do you and your partner use condoms every time?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Do you and your partner always use another form of birth control along with a condom?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Are you aware of emergency contraception?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Tobacco, E-cigarettes, Alcohol, and Prescription or Street Drugs				
Have you ever smoked cigarettes or used e-cigarettes?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Have you ever drunk alcohol?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Have you ever used drugs, including marijuana or street drugs?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Have you ever taken prescription drugs that were not given to you for a medical condition?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	
Acoustic Trauma				
Do you use earplugs or sound-canceling headphones to protect your hearing around loud noises or at concerts?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Do you often listen to loud music?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes	

### STAYING SAFE

Seat Belt and Helmet Use				
Do you always wear a lap and shoulder seat belt?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Do you always wear a helmet to protect your head when you are biking, skateboarding, or skating?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Do you always wear a life jacket when you do water sports?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
If you have started driving, do you follow the safety rules for young drivers?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No	
Do you have someone you can call for a ride if you feel unsafe driving yourself or riding with someone else?	<input type="radio"/> NA	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No

Please print.

## 15 THROUGH 17 YEAR VISITS FOR PATIENTS

### STAYING SAFE (CONTINUED)

Sun Protection			
Do you use sunscreen?	<input type="radio"/> Yes	<input type="radio"/> Sometimes	<input type="radio"/> No
Do you visit tanning parlors?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
Gun Safety			
Have you ever carried a gun or knife (even for self-protection)?	<input type="radio"/> No	<input type="radio"/> Sometimes	<input type="radio"/> Yes
If there is a gun in your home, do you know how to get hold of it?	<input type="radio"/> NA	<input type="radio"/> No	<input type="radio"/> Sometimes <input type="radio"/> Yes

Consistent with *Bright Futures: Guidelines for Health Supervision of Infants, Children, and Adolescents*, 4th Edition  
 For more information, go to <https://brightfutures.aap.org>.

